



Proposed Tour Calendar

- Lee University COMMART Study Abroad, May 17-June 5, 2006 -

International Media: London, Paris & Lisbon

Sun	Mon	Tue	Wed	Thu	Fri	Sat
MAY			17 Depart ATL O/N FLIGHT	18 Arrive London Connecting flight to Lisbon Dinner O/N LIS	19 Full Day Lisbon Tour Group Dinner & Music Ent. O/N LIS	20 Full Day Excursion to Sintra+Beach O/N LIS
21 AM Church PM Free time Dinner O/N LIS	22 Lisbon Media Visits & Free Time O/N LIS	23 Lisbon Media Visits & Free Time O/N LIS	24 AM Flight to Paris PM Paris Tour Dinner O/N PAR	25 Paris Media Visits & Free Time O/N PAR	26 Paris Media Visits & Free Time O/N PAR	27 Free Day in Paris (or Sightseeing) Dinner O/N PAR
28 AM Church PM Free Time Dinner O/N PAR	29 AM Chunnel to London London Tour Dinner O/N LON	30 London Media Visits & Free Time Dinner O/N LON	31 London Service Proj. Dinner O/N LON	JUNE 1 London Media Visits & Free Time O/N LON	JUNE 2 London Media Visits & Free Time O/N LON	JUNE 3 AM Tower of London PM Theater Matinee O/N LON
JUNE 4 AM Church PM Free Time Farewell Dnr O/N LON	JUNE 5 Return	JUNE 6	JUNE 7			
Holidays and observances: May 14: Mother's Day, May 29: Memorial Day						

*Version Dated 3/22/05 - Activities and schedule are subject to change pending confirmation of flights, media visits and service project. A detailed Final Itinerary will be provided 2-3 weeks prior to departure, and interim schedule updates will be provided in the months leading up to departure.

Continued



Proposed Tour Itinerary

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DAY 1: Wednesday, May 17 - Departure **D**

Assemble with your group at Lee University and depart via private chartered motorcoach for the Atlanta Airport. Depart on your overnight trans-atlantic flight to London, England. Overnight en route.

DAY 2: Thursday, May 18 - Lisbon Arrival **B,D**

Arrive in London, clear customs, and transfer to your connecting flight to Lisbon, Portugal. Arrive this afternoon and transfer to your hotel for check-in. After some time to rest and get settled, have dinner with your group. **Overnight in Lisbon.**

DAY 3: Friday, May 19 - Lisbon Tour & Sightseeing **B,D**

Today enjoy a full day of guided sightseeing in the Portuguese capital of Lisbon featuring the Belém Tower, the Presidential Palace, the Monument to the Discoverers, the Pombal Statue, the Suspension Bridge and Lisbon's finest monument, Jeronimo's Monastery, where you will visit the Church of Santa Maria. Dinner of Portuguese cuisine will be accompanied by local 'Fado' musical entertainment. **Overnight in Lisbon.**

DAY 4: Saturday, May 20 - Excursion to Sintra & Beaches **B**

Full day excursion outside Lisbon to UNESCO World Heritage Town of Sintra and its ruins of Castelo dos Mouros. Also have some time to enjoy the beautiful nearby beaches of the Costa da Caparica. Return to Lisbon and have dinner on your own. **Overnight in Lisbon.**

DAY 5: Sunday, May 21 - Church Services & Free Day in Lisbon **B,D**

Attend church services with your group this morning. The remainder of the day is at your leisure for individual sightseeing and activities. Dinner with your group this evening. **Overnight in Lisbon.**

DAYS 6 & 7: Monday, May 22 & Tuesday, May 23 - Lisbon Media Visits & Free Time **B**

These days are reserved for Lisbon Media Visits. Free time for individual activities will be available relative to participants' major/visit commitments. **Overnights in Lisbon.**

DAY 8: Wednesday, May 24 - Flight to Paris & Paris Sightseeing **B,D**

Check out of your hotel early this morning, transfer to the Lisbon Airport, and depart on a flight to Paris, France. Arrive in Paris, *the City of Light*, and enjoy a guided orientation tour of Paris featuring the city highlights such as the Arc de Triomphe, the Avenue des Champs Elysees, La Place de la Concorde, the Louvre Museum, the Eiffel Tower, and the Hotel des Invalides. Check into your hotel this afternoon and have dinner with your group. **Overnight in Paris.**

DAYS 9 & 10: Thursday, May 25 & Friday, May 26 - Paris Media Visits & Free Time **B**

These days are reserved for Paris Media Visits. Free time for individual activities will be available relative to participants' major/visit commitments. **Overnights in Paris.**

DAY 11: Saturday, May 27 - Free Day in Paris **B,D**

Today is free for individual sightseeing and activities in Paris. Dinner with your group. **Overnight in Paris.**

DAY 12: Sunday, May 28 - Church Services & Free Time **B,D**

Attend church services with your group this morning at Cathedrale de Notre-Dame, a masterpiece of medieval architecture located in the heart of Paris on Ile de la Cite. Enjoy the remainder of the day at your leisure for individual activities. Dinner is at your own expense. **Overnight in Paris.**

Continued



DAY 13: Monday, May 29 - Eurostar Chunnel to London & London Sightseeing B,D

This morning travel to London via the Eurostar Chunnel train, a high-speed train that travels under the English Channel. Arrive in London this afternoon and depart on a guided orientation tour featuring all of the city's landmarks including Big Ben Clock Tower, the Tower of London, Marble Arch, St. Paul's Cathedral, Hyde Park, Trafalgar Square, Piccadilly Circus, Kensington Palace, the Houses of Parliament, and Buckingham Palace. Check in to your hotel and enjoy dinner with your group. **Overnight in London.**

DAYS 14-17: Tuesday, May 30 - Friday, June 2 - London Media Visits, Service Project & Theater B+2D

These days are reserved for London Media Visits. Free time for individual activities will be available relative to participants' major/visit commitments. One day you will participate in a service project with a local volunteer organization or business. Also, one evening you will enjoy Orchestra seats to a theatre performance in London's famous West End Theatre District. Two group dinners are included. **Overnights in London.**

DAY 18: Saturday, June 3 - Tower of London B

This morning enjoy a Beefeater guided tour of the Tower of London, *Her Majesty's Palace Prison and Fortress*, where you will see the Royal Armories, the Crown Jewels, and the Chapel of St. Peter ad Vincula, which conceals the remains of some 2,000 people executed at the Tower. The remainder of the afternoon is at your leisure, and dinner tonight is at your own expense. **Overnight in London.**

DAY 19: Sunday, June 4 - Church Services, Free Time & Group Dinner B,D

Attend church services with your group at Westminster Abbey; then have the remainder of the day for free time. Tonight enjoy a special farewell dinner with your group. **Final overnight in London.**

Prospective Flight/Rail Schedule

Proposed Flight/Rail Schedule*:

17 May 06 British Airways #2226/#0502 Heathrow/Lisbon	Atlanta/LondonGatwick	London
	6:15PM/7:20AM (May 18)	2:10PM/4:40PM
24 May 06 Air France #2125	Lisbon/Paris ORLY	
	7:40AM/11:10AM	
24 May 06 Eurostar Chunnel Train	Paris Gare du Nord/London Waterloo Station	
	10:19AM/11:54AM	
05 Jun 06 British Airways #2227	London Gatwick/Atlanta	
	12:20PM/4:15PM	

*Flight and rail schedules are based on availability at time of deposit and can not be secured more than 11 months in advance. Once secured after tour deposit and registration, flight times and numbers are subject to change up until departure based only on airline imposed changes. Additions after deposit deadline are subject to carrier availability.



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Proposed Media Visits

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Lisbon, Portugal (planned collaboration with Marcy Forman of Valesa Cultural Services)

TV/Radio/Broadcasting: Radiodifusao Portuguesa (RDP) and Radio Televisao Portuguesa (RTP) [state owned], TV Independente or Independente de Comunicacao [private channels]

Print Media (Nspr/Mag): Diario de Noticias, Publico or Jornal de Noticias (dailies); O Independente or Expresso (weeklies), A Bola (leading futbol magazine)

PR/Advertising: TBD

Theater/Motion Pictures: TBD

Paris, France (planned collaboration with Summer Allman)

TV/Radio/Broadcasting: Arte, TF-1, TV 5

Print Media (Nspr/Mag): TBD

PR/Advertising: Agente Orange Advertising

Theater/Motion Pictures: Canal+

London, England (planned collaboration with Peter Dannenheiser)

TV/Radio/Broadcasting: BBC Studio Tour & Show Taping, Sky Television, BPI, Bloomberg or Reuters

Print Media (Nspr/Mag): Sunday Business Post (weekly), The Economist (monthly)

PR/Advertising: Edelman PR Firm or similar

Theater/Motion Pictures: Pinewood Studios, Backstage Visit to a London Theater

**Media visits listed are proposed and subject to confirmation. Group leaders are asked to submit additional requests. Visits will be finalized based on group size and mix of students in each area of study/interest.



Tour Pricing & Options

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<u>Program Price Based On Group Size of:</u>	<u>25 + 2</u>
TOTAL PP (Triple Occupancy):	\$4,600

Inclusions: *Group leader and full time tour escort cost, continental breakfast daily, tips to all coach drivers and tour guides and agency booking fees are included in each category. Further budget breakdowns will be provided on request.*

Transportation: Roundtrip transfers via private motorcoach from Lee University to Atlanta Airport, roundtrip trans-atlantic airfare Atlanta to London, 2 intra-European flights (including all taxes, fees, surcharges & excess luggage charges on intra-Europe flights up to \$100.00 per traveler), and a one-way 2nd class ticket on Eurostar Chunnel Train from Paris to London.

Portugal: 6 nights hotel accommodations (3* standard), 3 dinners (one with Fado musical entertainment), all ground transportation via private coach and public transportation for included sightseeing and Media Visits (3-day Lisboa pass), admissions to Belem Tower, Jeronimo's Monastery & the Church of Santa Maria, ruins in Sintra of Castelo dos Mouros, 4½ days full time local guide/escort (Marcy Forman), and media visit arrangement services.

France: 5 nights hotel accommodations (3* standard), 3 dinners, all ground transportation via private coach and public transportation for included sightseeing and Media Visits (3-day Metro pass), admission to the Radio France Museum, 4 days full time local guide/escort (Summer Allman), and media visit arrangement services.

England: 7 nights hotel accommodations (Royal National Hotel), 4 dinners, all ground transportation via private coach and public transportation for included sightseeing and Media Visits (7-day Zone 1 & 2 Tube pass), admissions to the Tower of London, the BBC Studio Tour, a matinee theater performance, a full day service project, Half-day Guided tour of London, 4 days local escort for Media Visits and service project, and media visit arrangement services.

Not Included: Lunches, dinners not specifically listed, luggage handling, deviations, passport fees, and spending money.

Agreement, Terms & Conditions



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Exchange Rate Contingencies: Prices for this customized program are based on the following rates:

<u>Street Rate (BUDGET*)</u>	<u>Forex 12-month Currency Forward Rate</u>	<u>Actual Realized</u>
Euro 1.37		1.39
Pounds Sterling 1.88		1.9

*In the event the realized rate over the term of supplier payments varies + or - 5% from the BUDGET rates the tour operator and group leader will meet to discuss and agree on program cutbacks or enrichments in order to maintain an operational budget.

Registration: **\$1,500.00 PP non-refundable deposit** payable to LEE UNIVERSITY and a completed Tour Application and signed Agreement & Release Form are needed from each participant to confirm air schedules and major services at the time of sign up. The balance of the program fee will be billed to the University in installments due prior to departure.

Participant Responsibility: By completing and submitting the Tour Application, the tour participant agrees to all the information and terms as outlined in this document, (including the Cancellation & Refund Policy) and the Agreement & Release. Participants should also read and sign the attached Lee University Community Covenant, and understand that the expectations outlined will apply during your period of study abroad. If a participant is found to be in violation of this agreement, they will be required to return home at their own expense.

Tour Operator Agreement: The tour operator, Cultural Connections Group Tours, agrees that all funds collected will be deposited and held in a special solicitor-monitored escrow account that will govern the use of the funds. Disbursement of funds prior to the return of the tour will be limited to payments made on behalf of the group direct to suppliers providing services for the tour such as airlines, hotels, motorcoach companies, rail operators, tour guides, etc. (including on tour cash expenses for escort expenses, meals, admissions, and tips).

Program Materials: Participants will receive a variety of travel preparation materials. The group leader and program coordinator will meet to agree on a Program Timeline for preparation materials and meetings, as well as updates and service confirmations.

CANCELLATION & REFUND POLICY:

All cancellations must be made in writing and indicate the travelers name, tour log # and reason for cancellation. Cancellation notices will be accepted by mail or fax (but not email). Refunds will be issued 30-60 days from the date the cancellation notice is received. All cancellations are subject to the following penalties unless a substitution is provided, in which case the maximum penalty that may apply is a \$100.00 airline imposed name change fee. The last date for cancellation with a percentage of refunds is February 17, 2006.

<u>Days Prior To February 17, 2006</u>	<u>Cancellation Fee</u>
120 or more	\$75.00
60-89	25% of price
30-59	50% of price
15-29	75% of price
<15	100% of price

***Participants will be provided with information about obtaining optional travel insurance that would provide cancellation coverage beyond these levels under certain circumstances, as well as other benefits such as emergency medical & sickness coverage.**