

Lee University Syllabus for Fall 2006

TCM 106 206 306 Telecom Practicum - 1 Credit

INSTRUCTOR: Ron Gilbert
EXTENSION: 8612
Email: rgilbert@leeuniversity.edu

DC-102: T 4:00 - 5:30 pm
OFFICE: Dixon Center 202

REFERENCE TEXT Optional:

Zettl, H. 2003. *Television Production Handbook*. 8th Edition.
Wadsworth: Belmont, CA.

Check out These INTERNET RESOURCES:

http://www.cybercollege.com/tvp_ind.htm - An entire course in television production.
<http://members.aol.com/kzanjani/tprp/index.htm> - Useful resource for video production.

UNIVERSITY MISSION STATEMENT: Lee University seeks to provide education that integrates biblical truth as revealed in the Holy Scriptures with truth discovered through the study of the arts and sciences and in the practice of various professions. A personal commitment to Jesus Christ as Lord and Savior is the controlling perspective from which the educational enterprise is carried out. The foundational purpose of all educational programs is to develop within the student's knowledge, appreciation, understanding ability and skills which will prepare them for responsible living in the modern world.

CATALOG DESCRIPTION: Communication Practicum (1):

or another advanced writing course. Laboratory course in video production. Emphasis on practical application of development, design, editing and production of a wide variety of campus events in addition to classroom exercises. Open to all students with consent of the instructor. Prerequisite: Successful completion of ENG

I. **PURPOSE:** This course exposes the student to all aspects of television production through both terminology and hands-on exercises. The emphasis will be on viewing the entire production process from initial concepts to final versions.

II. COURSE OBJECTIVES:

A. General Instructional Objectives

This course seeks to:

1. Acquaint the student with the responsibilities of television production

personnel.

2. Develop skills in the use of major pieces of equipment involved in studio television production.
3. Enhance awareness of ethical and personal responsibilities involved in production.
4. Acquire an understanding of the financial and time constraints involved in television production.
5. Develop teamwork skills necessary for successful completion of productions.

B. Specific Behavioral Objectives

1. Demonstrate major aspects of television production including camera skills, producing, directing, lighting and audio.
2. Show understanding, through performance and of the steps involved in actual television productions.
3. Execute practices in television production.
4. Demonstrate comprehension of skills and constraints involved in television production.
5. Show teamwork in completing required assignments.

III. TOPICS TO BE COVERED:

- A. Cameras
- B. Lenses
- C. Composition
- D. Lighting
- E. Audio
- F. Producing
- G. Directing

IV. INSTRUCTIONAL PROCEDURES:

- A. Lecture/Presentation
- B. Class Participation
- C. In-class/lab exercises
- D. Production exercises
- E. Professional Events Participation and Shadowing

V. RESPONSIBILITIES OF STUDENTS:

- A. Attendance and Tardies:** Class attendance is required. Arrive on time! Late arrivals are not tolerated in the broadcast industry and will not be tolerated in this course. Excessive tardiness and/or absences will lower your participation grade. All assignment deadlines and responsibilities must also be met. No make-ups allowed without the prior agreement of the instructor. In most cases such an agreement will require a doctor's or administrative excuse.

B. Participation in all class and event activities: In these settings you have a unique responsibility to yourself AND to your fellow students to actively participate in any and all classroom discussions, lectures, projects and exercises. Television productions are not completed by one person.

VI. EVALUATION:

This course places great emphasis on understanding and hands-on skill development. Your course grade will be based on performance and consistency during all assigned events and activities. Your name on event sign-up sheets constitutes an written contract of agreement. Once you sign up for an event, it is your responsibility to follow through and be at the assigned station at the correct call time.

A total of twenty five plus hours in supervised, non-paid video production events and must be satisfactorily completed and logged to successfully complete this course.

You will keep a log/journal of your semester's trial and triumphs and turn in the completed document in the last day of class before finals. It is not just about the hours. The nature of your performance, attitude and willingness to learn will also be assessed. It will be turned in two time in the course of the semester. Once the day before Fall Break—October 17. The last and final turn in will be on December 5th, the last day of class.

Hour Completion Scales

GRADING SCALE*

Above Average	29-120 hrs = A
Good	23-28 hrs = B
Average	19-22 hrs = C
Minimum	15-18 hrs = D

PROJECTS or OUTSIDE WORK: You may choose to work outside the bounds of the Lee University video Production domain. This however must be approved prior to commencing the hours and be accompanied by signed documented log sheets for each occurrence. This must be a non-paid situation and lie firmly in the realm of video production. A separate sheet for each assignment will be provided.

VII. STUDENTS WITH DISABILITIES: Lee University is committed to the provision of reasonable accommodations for students with disabilities as defined in Section 504 of the Rehabilitation Act of 1973. Students who think they may qualify for these accommodations should notify their instructor immediately. Special services are provided through the Academic Support Program.

VIII. THE INSTRUCTOR RESERVES THE RIGHT TO ADJUST THIS SYLLABUS THROUGHOUT THE SEMESTER AS NECESSARY

TCM 105 205 305 Practicum Video Production Journal Guidelines

Final due date **April 25, 2006**. It should be placed on a bound folder and clearly identified as your work. This work should be done on an on going basis. This exercise is extremely useful in your portfolio when applying for a job.

Table of Contents:

Table of Contents Page	1 Page
Title/Cover Page	1 Page
Summary of Hours A brief narrative summarizing the basic Production areas you covered and ending with the total number of hours completed stated on this page	1 Page
Reflection Journal/Critical Analysis of My Experience Log Sheets	2- 3pages (Doubled Spaced)
	12-25 Pages (Depending on the events you worked

TCM 105 205 305 Telecom Practicum
Video Production Log Sheets

Name: _____

Event: _____

Date: _____

Location: _____

Time: _____

Hours I Worked: _____

Position(s) I worked: _____

Supervisor: _____

Comments on this Experience (75 words or less)

Total Hours to Date: _____