

# Zhanna V. Bagrin – Curriculum Vita

██████████ | ██████████ | ██████████ | [zbagrin@gmail.com](mailto:zbagrin@gmail.com)

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## AREAS OF EXPERIENCE

- Web Interface Design: Dreamweaver, Photoshop, Fireworks, FrontPage
- Graphic Design: Photoshop, Fireworks
- Integrated Input Technology: Microsoft Word, Excel, PowerPoint
- Keyboarding and Document Formatting: Microsoft Word / PowerPoint, Microtype, Century 21

## WORK EXPERIENCE

- **Educational Institutions:**

**August 2005 – Present**      **Bradley Central High School**      **Cleveland, TN**

*Business Technology Teacher*

- **Responsibilities**

- Instructor of Web Courses: Website Foundations, Web design-Site Designer, Web design – eCommerce.
- Instructor of Keyboarding and Document Processing
- Webmaster of [bradleyhigh.com](http://bradleyhigh.com)
- Lead Advisor for Future Business Leaders of America

**January 2007 – Present**      **Lee University**      **Cleveland, TN**

*Web Design Instructor*

- **Responsibilities**

- Instructor of Web Design
- HTML, XHTML, CSS
- Dreamweaver and Photoshop Designing

**January 2006- May 2006**      **Cleveland State Community College**      **Cleveland, TN**

*Document Processing Instructor (Adjunct)*

- **Responsibilities**

- Instruction Document Formatting: Business Letters, Memos, Resumes, Reports
- Microsoft Word

- **Technologies:**

- Applications: Photoshop, Dreamweaver, Flash, Microsoft Word / PowerPoint / Excel
- Languages: HTML, XHTML, CSS

## EDUCATION

- **Master of Arts In Teaching Business** **July 2005**
  - Lee University Cleveland, TN
- **Bachelors of Science in Business Administration** **December 2003**
  - Lee University Cleveland, TN
- **Business Administration Marketing** **May 2002**
  - Fanshawe College London, Ontario Canada

## INTERNSHIPS

- **Bradley Central High School** **August 2004 – March 2005**
  - Observed and Instructed Principles of Business, Keyboarding and Document Formatting
- **Poltava Ukraine, School #29** **March 2005- May 2005**
  - Instructor of English Language and American Culture
  - Conducted research for Thesis topic

## ADDITIONAL WORK / TRAINING / ACCOMPLISHMENTS

- Worked at an English Language Summer Camp in Moscow Russia in July 2007. Instructor of Aerobics and English Pronunciation. Plan to attend and teach the same courses in July 2008.
- Implemented a Recycling Program at Bradley Central High School, September 2006.
- Data Input Manager for Track and Field and Cross Country, Bradley Central High School January 2006 through April 2007.
- Presented at an International Conference at the Pedagogical University in Poltava Ukraine in May 2002. Topic covered the differences in peer-to-peer communication between American teenagers and Eastern European.
- Gave a speech on the importance of computer basics at the Technological University in Poltava, Ukraine; April 2005.
- Helped judge and select a winner for the 2005 Business Olympiad at the Technological University in Poltava, Ukraine.
- Visited Poltava, Ukraine in May / June 2003, May 2004 and February – May 2005. Taught American culture and English language at local public schools, Universities and Orphanages.